Recertification Report - CARF Accredited Organization

Provider Name			Provider Number	Begin Cert Date	End Cert Date
SKILS'KIN			122625800	3/30/2009	3/30/2010
Organizational Practices	Area of Survey	Findings & Identification of Noncompliance	As Evidenced By	Health, Safety, or Rights Issue?	Date QIP Due
	Staff Qualifications and Training (Wyoming Medicaid rules Chapter 45 Section 26)	In-compliance	2 of 2 staff (100%) files reviewed contained results of background screenings, CPR/1st Aid Certification, and met qualifications for the services being provided.	No	
	Staff Qualifications and Training (Wyoming Medicaid rules Chapter 45 Section 26)	Recommendation (Systemic)	1 of 2 staff (50%) files reviewed had documentation of participant specific training which met applicable standards. In addition, the provider reports that staff are not always trained prior to services being provided to participants, specifically for those staff identified as "fill-in" staff, when the primary staff is on break.	Yes	3/12/2009
	Staff Qualifications and Training (Wyoming Medicaid rules Chapter 45 Section 26)	Recommendation (Systemic)	0 of 2 staff files (0%) had documentation of Division required training.	No	3/21/2009
	Emergency Procedures during Transportation (CARF 1.E.)	In-compliance	1 vehicle was observed had emergency procedures during transportation. (Wyoming Medicaid Rules, Chapter 45)	No	
	Progress made on prior DDD Survey recommendations	In-compliance	With the exception of the issues readdressed in this survey, the provider continues to make progress on recommendations from the previous survey.	No	
	Incident reporting standards (Wyoming Medicaid rules Chapter 45, Section 30)	Recommendation (Systemic)	The provider's policy on incident reporting was reviewed and did not contain all required components of the Division's Notification of Incident Reporting process. This was also identified as a concern during the last provider recertification.	No	3/21/2009

Date: 2/19/2009

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	Incident reporting standards (Wyoming Medicaid rules Chapter 45, Section 30)	Recommendation (Systemic)	0 of 2 staff (0%) interviewed were not able to articulate functional knowledge of the Division's Notification of Incident Reporting Process.	No	3/21/2009
	Rights of Participants (Wyoming Medicaid rules, Chapters 45, Section 26, CARF Section 1)	Recommendation (Systemic)	0 of 2 staff (0%) interviewed were not able to articulate participant specific rights and restrictions.	No	3/21/2009
	Restraint standards (Chapter 45, Section28)	Recommendation (Systemic)	The provider's policy on restraints did not include all required components (i.e. will the provider utilize restraints or not).	No	3/21/2009
	Transportation Requirements (CARF 1.E.9)	In-compliance	1 of 1 vehicles (100%) observed appeared safe and met the applicable standards. (Wyoming Medicaid Rules, Chapter 45)	No	
Participant Specific Reviews	Area of Survey	Findings & Identification of Noncompliance	As Evidenced By	Health, Safety, or Rights Issue?	Date QIP Due
	Implementation of Individual Plan of Care (Wyoming Medicaid rules Chapters 41, 42 and 43, Section 8)	In-compliance	2 files were reviewed and per the provider documentation the plans of care were being implemented appropriately.	No	
	Releases of Information (CARF 2.B.)	Recommendation (Systemic)	0 of 2 files (0%) reviewed did not have releases that were specific to what information was being released, and to whom the information was being released. (Wyoming Medicaid Rules, Chapter 38)	No	3/21/2009
	Objectives and goal tracking (Wyoming Medicaid Rules Chapter 41-43)	In-compliance	2 of 2 participant files (100%) reviewed did consistently include documentation of tracking of progress made on objectives	No	
	Billing and Documentation (Wyoming Medicaid Rules Chtr. 45 Sect. 27)	Recommendation (Systemic)	Six months of billing and documentation was reviewed for one service for each of the 2 participant files reviewed, and the provider consistently used white-out on documentation.	No	3/21/2009

Survey/Certification Staff Name: Yvonne Adekale, Program Integrity QMRP

Note: Providers can dispute a recommendation by submitting a certified letter to the Division within ten business days of receipt of the recertification report. The letter must include the specific recommendation being disputed, information on why the provider does not agree with the recommendation, and supporting documentation.

Date: 2/19/2009

Recertification Report - CARF Accredited Organization

Day Habilitiation, Employment Services	Area of Survey	Findings & Identification of Noncompliance	As Evidenced By	Health, Safety, or Rights Issue?	Date QIP Due
	The organization meets the standards for employment (CARF Section 3 and Chapter 45 Section 23)	In-compliance	Through observation of services and a review of provider documentation, the provider meets the standards for employment services.	No	
	Organization meets the standards for the service provided (CARF Standards and Medicaid rules)	In-compliance	Through documentation review, service observation and interview of participants, and staff the provider meets the standards for the service provided.	No	

Survey/Certification Staff Name: Yvonne Adekale, Program Integrity QMRP

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